



Manitoba Licensing Information

To apply for the Direct Sellers' Licence, please complete the attached licence application and mail it to:

LegalShield
PO BOX 1443
Ada, OK 74821

Also, you will need to include a \$55 cheque or money order made payable to LegalShield.

LegalShield will complete the Vendor Confirmation and Approval portion and forward the application to the Minister of Finance of Manitoba.

When our office receives your licence, we will forward the licence to you and you can begin marketing. If you have any questions, please call the LegalShield Licensing Department at (580)436-7424.

Note: You will be notified when it is time for you licence to be renewed.

APPLICATION FOR A LICENCE OR RENEWAL OF A LICENCE AS A DIRECT SELLER

This licence application is for a: *(check appropriate box)*

New Licence

Licence Renewal

Part I – Applicant information *(complete for a new application or a licence renewal)*

Vendor (business or firm) name: _____

Applicant name (in full): _____ Maiden name if applicable: _____

Residence address (no. & street): _____ Date of birth: (DD/MM/YY) _____/_____/_____

City: _____ Postal Code: _____ Place of birth: _____

Telephone: _____

Part II – Applicant history *(complete for a new application)*

Has the applicant

(a) been convicted of an offence under any federal, provincial or territorial law within the last 10 years, or are any actions now pending?

Yes No If yes, specify: _____

(You may be required to provide a criminal record check.)

(b) been an undischarged bankrupt or been involved as owner, director or officer of any firm or business licence that within the last 10 years was declared bankrupt during the period of their involvement?

Yes No If yes, specify: _____

(c) been refused a business licence or had a business licence suspended or cancelled within the last 10 years?

Yes No If yes, specify: _____

Part III – Licence Renewal *(complete for licence renewal)*

Has any change occurred in the information supplied in your original application for direct seller licence?

Yes No If yes, specify: _____

Have you been convicted of an offence under any federal, provincial or territorial law within the last 10 years, or are any actions now pending?

Yes No If yes, specify: _____

(You may be required to provide a criminal record check.)

Dated at _____ this _____ day of _____, 20_____.

(Witness) _____

(Signature of applicant) _____

VENDOR CONFIRMATION AND APPROVAL

This is to confirm that the applicant will be engaged as a Direct Seller, as stated in the application, upon issuance of a licence. The applicant has been made aware that the licence, if issued, authorizes him or her to sell only goods or services or both for the named vendor as on the licence. The vendor will promptly notify, in writing, the Director of the Consumer Protection Office when the applicant ceases to represent the vendor.

Date: _____

(Signing authority for vendor)

PLEASE COMPLETE EVERY ITEM OF THE APPLICATION

Return to: Director, Consumer Protection Office
Department of Justice
302 - 258 Portage Avenue
Winnipeg, MB R3C 0B6

with a cheque, money order or equivalent, payable to the **Minister of Finance, Government of Manitoba**, in the amount of the fee prescribed by regulation and set out in the attached cover letter.

NO REFUND OF THE FEE WILL BE MADE ONCE THE DIRECT SELLER'S LICENCE OR RENEWAL HAS BEEN ISSUED.

Information is being collected under the authority of *The Consumer Protection Act* and will be used to consider this application for registration. If you have any questions regarding the application, please contact the Consumer Protection Office at (204) 945-3800 or toll free in Manitoba 1-800-782-0067. Please note that information given on this application may be verified.