

Northwest Territories Licensing Information

Under no circumstance should an associate contact any government agency regarding licensing procedures or any issue regarding LegalShield, unless otherwise advised. LegalShield works very closely with government officials; any contact other than from previously established channels at Corporate causes unnecessary strain on good relationships and can even jeopardize our standing. If you have any questions about licensing, please contact us at the LegalShield Licensing Department for assistance. Our job is to make your job easier.

Requirements

Note: Any applications, fees, or license held in office over 30 days will be returned and/or refunded.

Residents and Nonresidents

*Note: **Nonresidents** will have to provide proof of extraterritorial registration*

1. Complete the Northwest Territories Direct Sellers paper application.
 - a. You may obtain the application by selecting [here](#).
 - b. You will only need to complete the Direct Seller portion of the application.
 - c. Vendor name - PPL Legal Care of Canada
2. A certified criminal record check is required. You can use any appropriate background check from a valid police force in the jurisdiction you reside in.
3. You will forward the completed application and the appropriate license fee to:

| Fee Schedule | |
|--|-------|
| Period in which application is submitted | Fee |
| April 1st to June 30th | \$191 |
| July 1st to September 30th | \$143 |
| October 1st to December 31st | \$95 |
| January 1st to March 31st | \$48 |

- Make checks or money orders payable to the *Government of the Northwest Territories*.
- As an alternative payment option, you may complete the enclosed credit card form and mail with your application.

Consumer Services, Public Safety Division Department of Municipal & Community Affairs
Government of the Northwest Territories
600, 5201-50th Ave, Northwest Tower
Yellowknife, NT X1A 3S9

4. Please allow 3-4 weeks for processing. *Note: Your license will not be issued until all the information is complete and all forms are received by our office.*

Expiration

The Northwest Territories license will expire on March 31st regardless of when the license was issued.

Questions If you have any questions, please contact the Licensing Department at (580) 436-7424 or licensing@legalshield.com.
